

AMENDED CONSTITUTION

(BY-LAWS)

THE SIR SYED MEMORIAL SOCIETY ISLAMABAD

NAME

1. (a) The name of the Society will be "THE SIR SYED MEMORIAL SOCIETY", Islamabad.
- (b) The Head Office of the Society shall be at Islamabad.

AIMS AND OBJECTS

2. The aims and objects of the Society shall be:
 - (a) To safeguard, promote and consolidate the Ideology of Pakistan.
 - (b) To carry forward the educational mission of Sir Syed Ahmed Khan in Pakistan by promoting a judicious blend of Islamic Values and scientific and technological excellence.
 - (c) To inherit the plot of land in Islamabad of the Central Aligarh Old Boys Association, Islamabad and manage the finances, designing, construction and maintenance of a suitable Sir Syed Memorial Building “, ***in accordance with the parameters (with respect to the purposes for which the land may be used) set out in the Capital Development Authority’s (CDA) Land Allocation Letter to the Society dated 27th September 1988, or such subsequent letter/s as may be issued by the CDA from time to time in respect of the lease of the Sir Syed Memorial Building.***”
 - (d) To collect, receive, manage and expend the funds for Sir Syed Memorial Building as well as for furtherance of the purposes mentioned in sub-clauses (a) and (b) above.

COMPOSITION

3. The Society has been created as an ancillary organization of the Central Aligarh Old Boys Association, Islamabad and shall consist of
 - (a) A Board of Governors.
 - (b) A General Body.

BOARD OF GOVERNORS

4. (a) The Board of Governors shall consist of a President and eight members to be elected by the General Body.

Provided that the President of the Central Aligarh Old Boys Association, Islamabad, shall be the first President of the Board of Governors shall be

elected by the Executive Committee of the Central Aligarh Old Boys Association, Islamabad.

- (b) The tenure of office of the President and members of the Board shall be 4 years from the date of assumption of office.

GENERAL BODY

- 5. (a) The General Body shall consist of all members of the Society.
- (b) The Board of Governors shall be responsible to the General Body.
- (c) The annual budget estimates of the Society shall be approved by the General Body.

PATRON

- 6. The Society may also have a Patron to be chosen by the Board of Governors.
Provided that the first patron of the Society shall be the existing Patron of the Central Aligarh Old Boys Association, Islamabad.

MEMBERSHIP

- 7. (a) The membership of the Society shall be open to any person subscribing to the aims and the objects of the Society. ***“Provided that henceforth, a member can only be admitted, as a full member, other than a student member, whose qualification is at least up to graduation.***

Provided further that any member of the Society shall not take part in any decision-making process in which he/she has a direct/indirect personal interest. Failure by any member to disclose such personal interest will constitute sufficient grounds for cancellation of membership of the Society and reconsideration of the decision affected by such non-disclosure, if deemed necessary by the Governing Body of the Society.

Provided further and specifically that any individual or organization (including its management, employees, and associates) who is a tenant of the Sir Syed Memorial Building (belonging to the Society and located at No. 19 Ataturk Avenue, Sector G-5/1, Islamabad), shall not be eligible to become a member of the Society for the duration of the tenancy and for a period of five (5) years from the effective date of termination of the tenancy.

Provided further and specifically that any member of the Society who becomes a tenant of the Sir Syed Memorial Building shall not take part in any decision-making process that relates either directly or indirectly to their tenancy of the Sir Syed Memorial Building.”

Provided that life members of the Central Aligarh Old Boys Association, Islamabad will automatically become ordinary members of the Society without additional payment.

- (b) Board of Governors shall have the authority to debar any individual from membership or to terminate the membership of any person without assigning any reasons.
- (c) ***All members (other than donor members) shall pay an initial membership fee and shall also subsequently pay an annual subscription fee. The amount of initial membership fee and annual subscription fee payable by each member shall be determined with reference to the category of membership being applied for (as defined below). Failure to pay the Annual Subscription Fee will result in the cancellation of membership. At the time of coming into effect, the fees set out below shall apply to all existing members of the society. All members other than student members, shall have the right to vote in General Body meetings of the Society. The Governing Body shall have the power to adjust the amount of both the initial membership fee and the annual subscription.***

:

- **Student Members: Initial Membership Fee of Rs. 500/-**
 - **Ordinary Members: Initial Membership Fee of Rs. 3000/-**
 - **Donor Members: Initial minimum donation of Rs. 100,000/-.**
Upon payment of the initial minimum donation, Donor Members will become life members of the Society and will not be required to pay the initial membership fee or the annual subscription fee. Their names will also be inscribed on the Board of Donor Members in the Sir Syed Memorial Building.
- (d) ***All members of the Society, other than Student Members are eligible to contest elections for the Governing Body of the Society. Family members of existing Student or Ordinary members shall get a 50% discount on the initial membership fee.”***

8. SIR SYED MEMORIAL BUILDING

“A Tenancy for all or part of the Sir Syed Memorial Building (under the ownership of the Society and located at No. 19 Ataturk Avenue, Sector G-5/1, Islamabad) shall only be granted to Organizations or Individuals, whose use of the premises conforms to the CDA Land Allocation Letter to the Society dated 27th September 1988 (or such subsequent letter/s as may be issued by the CDA from time to time in respect of the lease of the Sir Syed Memorial

Building), and whose purpose and activities abide by, propagate and promote the teachings and vision of Sir Syed Ahmed Khan and conform to the Aims and Objectives of the Society as set out herein.”

FUNCTIONS OF OFFICE BEARERS

PRESIDENT

9. (a) The President of the Board of Governors shall be the Chief Executive of the Society.
- (b) The President shall preside over all the meetings of the General Body and the Board of Governors provided that in a meeting if the Patron is present he may preside.

Provided that in the absence of the President, the General Body or the Board may elect anyone to preside over the meeting.

SECRETARY

10. (a) The Secretary of the Society shall be appointed by the Board of Governors from among its own members for a period of four years.
- (b) He shall perform such functions and exercise such powers as may be prescribed or assigned by the Board of Governors.

TREASURER

11. (a) The treasurer of the Society shall be appointed by the Board of Governors from among its own members for a period of four years.
- (b) He shall be responsible for proper upkeep and maintenance of accounts; preparation of annual budget and audited balance sheet.

QUORUM

12. (a) To constitute a quorum at a meeting of the General Body at least 30 members should be present.
- (b) At a meeting of the Board of Governors at least 5 members including the President shall form the quorum.

HOLDING OF MEETINGS

13. (a) The General Body shall meet at least twice a year and not more than Seven months should elapse between any two meetings.
- (b) The meetings of the Board of Governors shall be held as and when necessary, provided that not more than 60 days should elapse between any two meetings.
- (c) A meeting of the General Body may be convened by the President on a minimum of fourteen days' notice.

- (d) An emergency of the General Body may be summoned by the President on a request signed by at least 50 members, within one month of receipt of such a notice.
- (e) All decisions at a meeting of the General be taken by a simple majority of the members present.

Provided that the person presiding over the meeting shall have an additional casting vote.

FUNDS

- 14. (a) The funds of the Society shall consist of subscriptions of members, donations, grants, loans, rents, miscellaneous incomes, etc.
- (b) The funds of the Society shall be operated jointly by the President and the Treasurer. In the absence of either, the Secretary may be authorized to operate the accounts jointly.

AUDIT

- 15. The accounts of the Society shall be audited once a year by a Chartered Accountant to be appointed by the Board of Governors.

ANNUAL REPORT

- 16. The Board of Governors shall, at the end of each financial year, prepare an annual report on the working of the Society bringing out the main activities during the year and place the same before the meeting of the General Body within 120 days of the expiry of the financial year. The annual report shall also contain the audited statement of accounts for the year.

ELECTION

- 17. The President and members of the Board of Governors of the Society shall be elected in a meeting of the General Body at least 30 days before the expiry of their term of office; except as provided in para 4(a) above.

AMENDMENTS

- 18. Any amendments or addition to or deletion from the Constitution shall be made in a meeting of the General Body by a majority of two third votes of the members present.

RULES

- 19. The Board of Governors may frame rules for carrying out the purposes of the Society and regulating its conduct of business.

The Sir Syed Memorial Society was registered under the Voluntary Social Welfare Agencies (Registration & Control) Ordinance 1961 on 14th November, 1989 vided Registration Number VSWA/ICT/71.